

Guideline for Logistics and Customs

**Ospelt food AG
CH 7320 Sargans
Tiefrietstrasse 7**

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1 Introduction

Our objective in issuing this Guide is to ensure a smooth delivery process. The Guide to Logistics and Customs is part of your contract.

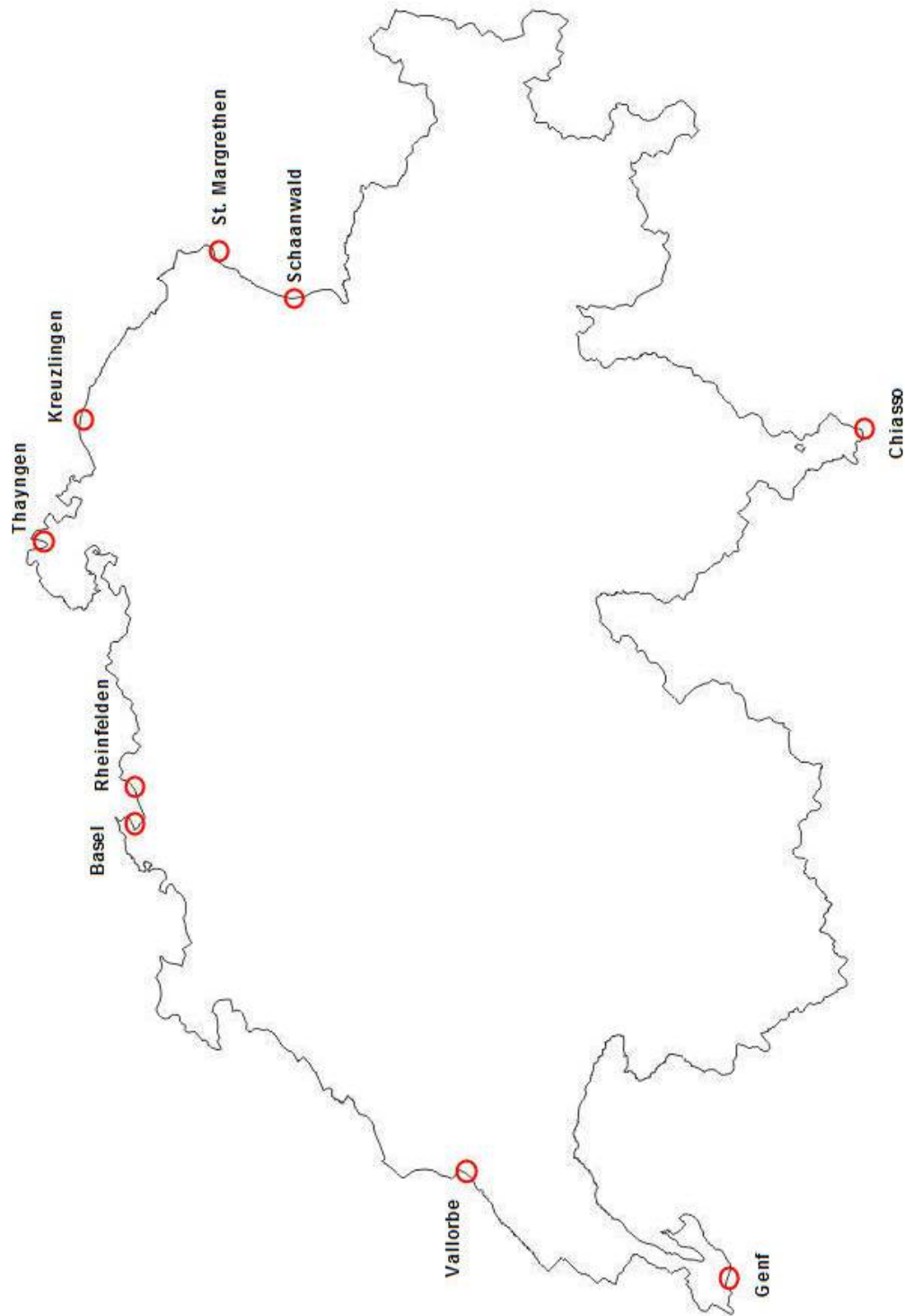
The Principality of Liechtenstein forms a customs union with Switzerland. All cross-border deliveries of goods from the European Union are therefore subject to Swiss customs duty.

The border crossing of goods deliveries for Ospelt food AG must be coordinated with the Purchasing Department in Sargans. To do so, please contact Ms Diana Huhn (Email: diana.huhn@ospelt.com, Tel.: +41 58 377 31 72, Mob.: +41 79 519 19 84).

Crossing the border is not guaranteed if customs and procedural requirements are not observed. This may entail additional costs, if applicable, which are charged to the supplier.

In addition, we refer to our terms and conditions of ordering, which are available at www.ospelt.com

2 Overview of the border offices



3 Documents

3.1 Delivery note

- The delivery note accompanies the goods
- Order and Article Number Ospelt
- Number of pallets and their net weights
- Best-before date

3.2 Commercial invoice

- The commercial invoice accompanies the goods
- Please note the Ospelt order number on the commercial invoice
- The original commercial invoice must also be sent by post to the financial accounting department of Panetta SA.

3.3 Proof of preference

- The original proof of preference accompanies the goods.
- The following documents are acceptable as proof of preference:
- Movement certificate EUR.1
 - Declarations of origin on the invoice are only valid up to CHF 10,300 / EUR 6,000.
 - Approved exporters may always affix the origin declaration to the invoice.
 - Long-term delivery declarations are invalid in Switzerland and have no preferential character
- A preferential tariff treatment or exemption from customs duty can only be obtained by means of the proof issued by you at the time of customs clearance (physical border crossing).
- If the proof of preference is missing at the time of customs clearance, this results in considerable additional costs, which are charged to the supplier.
- Issuing incorrect proofs of preference results in criminal proceedings. The financial consequences of this are charged to the supplier.

3.4 Commercial documents / Veterinary documents

- The commercial document only applies to products from the EU
- Each consignment must be accompanied by a commercial document in accordance with Regulation EC 1069/2009.
- Further information is available at www.bvet.admin.ch
- It is the supplier's responsibility to ensure that all documents required, e.g. veterinary certificates, are available in the original at the time of the import declaration. The supplier is held liable for any risks of delay in delivery or resulting costs due to missing documents.

4 Customs clearance at the border

As the supplier, you prepare a commercial invoice, an export declaration and, if the regulations allow it, a proof of preference before the shipment. These documents accompany the goods in the original.

Please ensure that Swiss import customs clearance is only completed by one of the aforementioned customs agents. Our customs agents specialise in the customs clearance of our raw materials. Ideally, notify the customs agent 24 hours in advance of the arrival of the goods. This ensures smooth import customs clearance. Please note the opening hours of the Customs office selected.

Swiss Customs is entitled to order an inspection of the goods. You should therefore ensure that the goods specified correspond to the goods loaded on the vehicle. You are liable to prosecution if you make a false declaration to the Federal Customs Administration. This leads to criminal proceedings and further costs for you.

Please note that in Switzerland and Liechtenstein there is a night driving ban from 22.00 - 05.00 hrs.

The Customs Department in Bendorf will be happy to answer any questions you may have at the following telephone number:

Customs Department Herbert Ospelt Anstalt, Bendorf: 0041 58 377 1096

5 Product protection

The supplier is to ensure that product protection for the goods being transported is guaranteed at all times.

It guarantees that the goods delivered are in perfect condition and are secured against intentional manipulation or falsification by third parties during transport. Appropriate agreements have been concluded with transport service providers, which are available to Panetta SA on request.

Deliveries of chilled and deep-frozen raw materials made of meat as well as raw materials in silo or tank vehicles or product-dependent special requirements for Panetta SA must be secured with seals on the semi-trailer or silo/tank vehicle (space closure). The seal number must be noted on the delivery document.

6 Delivery Ospelt food AG, Sargans

Delivery address:

Ospelt food AG
Tiefrietstrasse 7
CH 7320 Sargans

6.1 Delivery times, Sargans

Delivery times FOOD: Mon - Thurs 06.00 - 12.00 hrs / 13.00 - 16.00; Fri 06.00 - 12.00 hrs

Please arrange a delivery time slot with your responsible dispatcher prior to delivery.

Delivery times Packaging and miscellaneous: Mon - Thurs 06.00 - 12.00 hrs / 13.00 - 16.00; Fri 06.00 - 12.00 hrs

Please arrange a delivery time slot with your responsible dispatcher prior to delivery.

Deliveries must be announced by the supplier/forwarder 24 hours in advance by fax or email.

Frozen products: tklager.sar@ospelt.com or oezkan.izgi@ospelt.com

Fresh food: henk-jan.devries@ospelt.com and erdem.oezmen@ospelt.com

Packaging / Miscellaneous: carmelo.vaccaro@ospelt.com

6.2 Pallet and packaging regulations, Sargans

6.2.1 Food – Products, Sargans

The following pallets are accepted:

Plastic pallets 80x120cm

Europallets 80x120cm

Industrial pallets 100x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

Chep (blue) 100x120cm

One-way pallets 80x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

The pallets must be suitable for high-bay storage and not have any overhang. The maximum weight is 1000 kg with a maximum height (incl. pallet) of 1.80 m.

When removing the transport protection and protective films, the internal transportability must be maintained, the palletisation must not disintegrate.

Each pallet must be labelled. The label must contain the following information:

- Net weight
- Batch number
- Supplier name
- Material name
- Material number Panetta
- Date of manufacture
- Best-before date

Please also refer to the agreed specification.

6.2.2 Packaging and miscellaneous, Sargans

The following pallets are accepted:

Europallets 80x120cm

Plastic pallets 80x120cm

Industrial pallets 100x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

One-way pallets 80x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

The pallets must be suitable for high-bay storage and not have any overhang. The maximum weight is 850 kg with a maximum height (incl. pallet) of 1.80 m.

When removing the transport protection and protective films, the internal transportability must be maintained, the palletisation must not disintegrate.

Each pallet must be labelled. The label must contain the following information:

- Net weight
- Batch number
- Supplier name
- Material name
- Material number Panetta
- Date of manufacture
- Best-before date

Please also refer to the agreed specification.

6.3 Unloading and pallet exchange, Sargans

Unloading the vehicle from the side is possible. Only trucks with a minimum height of 1.20m can be unloaded (no jumbos/no low-loaders).

The assessment of exchange suitability is effected based on the criteria analogous to EPAL. Pallet exchange takes place on delivery or otherwise by agreement. Pallets that are not exchangeable will be noted on the delivery note. One-way pallets are not exchanged.

Any Chep pallets delivered (blue) must be added to our Chep account. Please contact your responsible dispatcher for the initial booking of these pallets.

Non-compliance with the aforementioned pallet and packaging regulations may result in refusal of acceptance. The supplier is liable for any additional costs incurred as a result.

7 Delivery Ospelt food AG, Weite

Delivery address:

Ospelt food AG

Hauptstrasse 10

CH 9476 Weite

Coordinates: 47°05`38.80N / 9°30`10.34O

7.1 Delivery times, Weite

Delivery times Fish products: Mon - Fri 06.00 -13.00 hrs

Please arrange a delivery time slot with your responsible dispatcher prior to delivery.

Delivery times Packaging and miscellaneous: Mon - Fri 06.00 - 09.00 / 09.30 - 13.00 hrs

Please arrange a delivery time slot with your responsible dispatcher prior to delivery.

7.2 Pallet and packaging regulations, Weite

7.2.1 Fish products, Weite

Only Europallets (80x120cm) are accepted. Loose boxes without a pallet will not be accepted.

The maximum weight is 850 kg with a maximum height (incl. pallet) of 1.80 m.

When removing the transport protection and protective films, the internal transportability must be maintained, the palletisation must not disintegrate.

Each pallet must be labelled. The label must contain the following information:

- Net weight
- Batch number
- Supplier name
- Material name
- Material number Panetta
- Date of manufacture
- Best-before date

7.2.2 Delivery times Packaging and miscellaneous, Weite

The following pallets are accepted:

Europallets 80x120cm

Plastic pallets 80x120cm

Industrial pallets 100x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

One-way pallets 80x120cm 4-sided accessible, wood quality III./IV. Class, 1000 kg load capacity

The maximum weight is 850 kg with a maximum height (incl. pallet) of 1.80 m.

When removing the transport protection and protective films, the internal transportability must be maintained, the palletisation must not disintegrate.

7.3 Unloading and pallet exchange, Weite

Unloading the vehicle from the side is possible. Only trucks with a minimum height of 1.20m can be unloaded (no jumbos/no low-loaders).

Pallet exchange takes place on delivery or otherwise by agreement. Pallets that are not exchangeable will be noted on the delivery note. One-way pallets are not exchanged.

8 Rejections

If acceptance of the goods is refused owing to defects, transport damage, etc., the goods must be returned via the customs office where the import customs clearance was completed.

The costs incurred are charged to the supplier.

9 Further information

Further information is available at:

Federal Customs Administration	www.ezv.admin.ch
Federal Tax Administration	www.estv.admin.ch
Federal Office for Agriculture	www.blw.admin.ch
Federal Office of Veterinary Affairs	www.bvet.admin.ch
German Customs Authority	www.zoll.de